



**Consultation on the expansion of
Orchard Primary School
from September 2015**

CONSULTATION PERIOD: 14 OCTOBER – 15 NOVEMBER 2013

If you would like to find out what this document says please tick the appropriate box, put your name, address and phone number at the bottom of this page and return it to the address below.

Bengali

এই দলিলে কি লেখা আছে সে সম্পর্কে যদি আপনি জানতে চান তাহলে অনুগ্রহ করে উপযুক্ত বাক্সে টিক দিন, এই পাতার নিচে আপনার নাম, ঠিকানা ও ফোন নম্বর লিখুন এবং এটি নিচের ঠিকানায় ফেরত পাঠান।

Somali

Haddii aad jeclaan lahayd in aad ogaato waxa dokumeentigani sheegayo fadlan calaamadi godka ku haboon, ku qor magacaaga, cinwaanka iyo telefoon lambarkaaga boggan dhankiisa hoose ka dibna ku celi cinwaanka hoose.

French

Si vous désirez connaître le contenu de ce document, veuillez cocher la case appropriée et indiquer votre nom, adresse et numéro de téléphone au bas de cette page et la renvoyer à l'adresse indiquée ci-dessous.

Spanish

Si desea saber de lo que trata este documento, marque la casilla correspondiente, escriba su nombre, dirección y número de teléfono al final de esta página y envíela a la siguiente dirección.

Kurdish

Ger hun dixwazin bizanibin ku ev dokument çi dibêje, ji kerema xwe qutika minasib îşaret bikin, nav, navnîşan û hejmara telefona xwe li jêrê rûpel binivîsin û wê ji navnîşana jêrîn re bişînin.

Turkish

Bu dökümanda ne anlatıldığını öğrenmek istiyorsanız, lütfen uygun kutuyu işaretleyerek, adınızı, adresinizi ve telefon numaranızı bu sayfanın alt kısmına yazıp, aşağıdaki adrese gönderin.

Polish

Jeśli chcesz dowiedzieć się, jaka jest treść tego dokumentu, zaznacz odpowiednie pole, wpisz swoje nazwisko, adres i nr telefonu w dolnej części niniejszej strony i przeslij na poniższy adres.

Vietnamese

Nếu bạn muốn biết tài liệu này nói gì hãy đánh dấu vào hộp thích hợp, điền tên, địa chỉ và số điện thoại của bạn vào cuối trang này và gửi lại theo địa chỉ dưới đây.

Urdu

اگر آپ یہ جاننا چاہتے ہیں کہ دستاویز میں کیا لکھا ہے تو ازراہ کرم مناسب باکس میں صحیح کا نشان لگائے اور اپنا نام، پتہ اور فون نمبر اس صفحہ کے نیچے لکھئے اور اسے نیچے دیئے گئے پتہ پر واپس بھیج دیجئے۔

Chinese

如果你想知道這分文件的詳細內容，請在方框內打鉤，在本頁下面寫下你的名字、地址和電話號碼並寄到下面的地址。

Return to:

Samantha George, Hackney Learning Trust, 1 Reading Lane, London E8 1GQ

Your Name (please write clearly):

Address:

Telephone:



WHAT IS THIS INFORMATION ABOUT?

Hackney Learning Trust wants to know your views on the expansion of Orchard Primary School from September 2015.

We are proposing to permanently expand the school from two forms of entry (60 pupils admitted each year) to three forms of entry (90 pupils admitted each year).

This is your opportunity to let us know what you think about the proposal. This paper contains:

1. An explanation of the proposal.
2. A response form for you to complete and return to us, letting us know your views.
3. Details of meetings for parents/carers and the wider community that will be arranged to help the consultation.

Please send your comments or completed questionnaire to:

Samantha George

Hackney Learning Trust
1 Reading Lane
London, E8 1GQ

or e-mail your comments or queries to: samantha.george@learningtrust.co.uk

This stage of the consultation will close on **Friday 15 November 2013**.

If you have specific questions about the proposal please contact Samantha George on **020 8820 7004** or at the email address above.

This document is also available online by visiting our website: www.learningtrust.co.uk/consultations

We will make information about the contents of this consultation available in other languages on request.

WHY ARE WE CONSULTING?

Hackney is a vibrant inner-London borough, adjacent to the city, with a diverse and mobile population. It is a place of opportunities as well as challenges for families and children.

This makes it all the more important that Hackney children are able to enjoy their education in strong and successful schools.

Hackney Learning Trust is responsible for carrying out the education services in Hackney. One of these services is to keep under review the demand for, and quality of places in Hackney schools.

ISSUES FOR CONSIDERATION

Hackney Learning Trust has a statutory duty to ensure there are sufficient school places in the borough. In order to do this, we use data to help us predict the number of children that will be living in the borough in the future and also to assess whether we will need more or fewer school places.

Since 2007 there has been a steady increase in the number of reception class places needed across London and from 2010, the number of applications received by Hackney Learning Trust for a reception place has increased each year. In order to deal with this increase, Hackney Learning Trust has provided additional bulge and permanent school places.

Our projections show us that Hackney will continue to receive high numbers of applications for reception places and we are continuing to make plans which will ensure that all children who need a school place, get one. This proposal details plans to create additional reception places in the borough at Orchard school. We would like to hear your views and comments before any final decision is taken.



Orchard is a successful mixed, non-denominational community school in the south east of Hackney. The school currently admits 60 children each year (2FE).

The school is very popular and receives more applications than places available. In 2012, the school received 251 applications. For September 2013, the school received 311 applications, an increase of 24%.

PROPOSAL FOR CONSULTATION

Hackney Learning Trust is proposing that Orchard permanently expands from a 2FE school (60 pupils each year) to a 3FE school (90 pupils admitted each year) from September 2015. If the proposal is agreed, the school will be full by 2021.

We want to know your views on this proposal.

WHEN AND HOW WOULD THE PROPOSALS BE IMPLEMENTED?

From September 2015, the school will permanently admit 90 reception pupils each year and continue to do this until the school is full. Funding has been secured to extend the existing school. The new building will provide additional high quality accommodation to support the expanded school, a new multi-use hall space and an extended external play area.

NEXT STEPS AND PROPOSED TIMETABLE FOR THE PROPOSAL

This consultation will run from 14 October to 15 November 2013 and will include meetings with key stakeholders (parents, staff, governors and the local community). We will provide information in other languages upon request only.

CONSULTATION MEETINGS

The meetings set out below will be arranged as a 'drop-in' where people can arrive at any time within the hours advertised and speak individually to Hackney Learning Trust staff and complete response forms. Separate meetings can be arranged with staff at the school and Trade Unions upon request.

PARENTS' MORNING DROP-IN SESSION

Friday 18 October 2013
9am-10am

Orchard Primary School
Holcroft Road, Hackney
London, E9 7BB

PARENTS' EVENING DROP-IN SESSION

Wednesday 23 October 2013
5pm-6pm

Orchard Primary School
Holcroft Road, Hackney
London, E9 7BB

WIDER COMMUNITY DROP-IN SESSION

Wednesday 6 November 2013
5pm-6pm

Hackney Learning Trust
1 Reading Lane, Hackney
London, E8 1GQ

WHO WILL BE CONSULTED?

We aim to consult with as many people and interested groups as possible. The list below provides a summary of the main groups.

- Pupils on roll at the school concerned and federated school
- Parents
- Staff
- School Governors
- Local schools within a two mile radius
- Trade Unions
- Hackney Councillors
- Hackney MPs
- London Diocesan Board for Schools
- Westminster Diocese Education Service
- Woodberry Down Regeneration Team
- Interlink network for the Jewish Community
- Local Sure Start Partnerships
- Primary Care Trust

Hackney Learning Trust welcomes views from all stakeholders on the proposal set out in this paper. All views expressed during this consultation will be reported and considered. by the Local Authority (LA). This is likely to be on 13 December 2013 or earlier.

DECISION MAKING PROCESS

Date	Action
14 October – 15 November 2013	Consultation period including: <ul style="list-style-type: none"> • Circulation of consultation paper to stakeholders • Meetings with key stakeholders
13 December 2013 or earlier	The LA considers responses to the consultation.
If a decision is made to continue with the proposal, then	
16 January – 13 February 2014	Publication of statutory notice and statutory four week period for comments and objections to the proposal.
7 March 2014 or earlier	The LA meets to consider the proposal.
Within four weeks of the date of the decision	The following bodies have the right of objection to the Schools Adjudicator if they disagree with the Board's decision: The local Church of England Diocese The Bishop of the local Roman Catholic Diocese; The Governing Body of the school concerned.

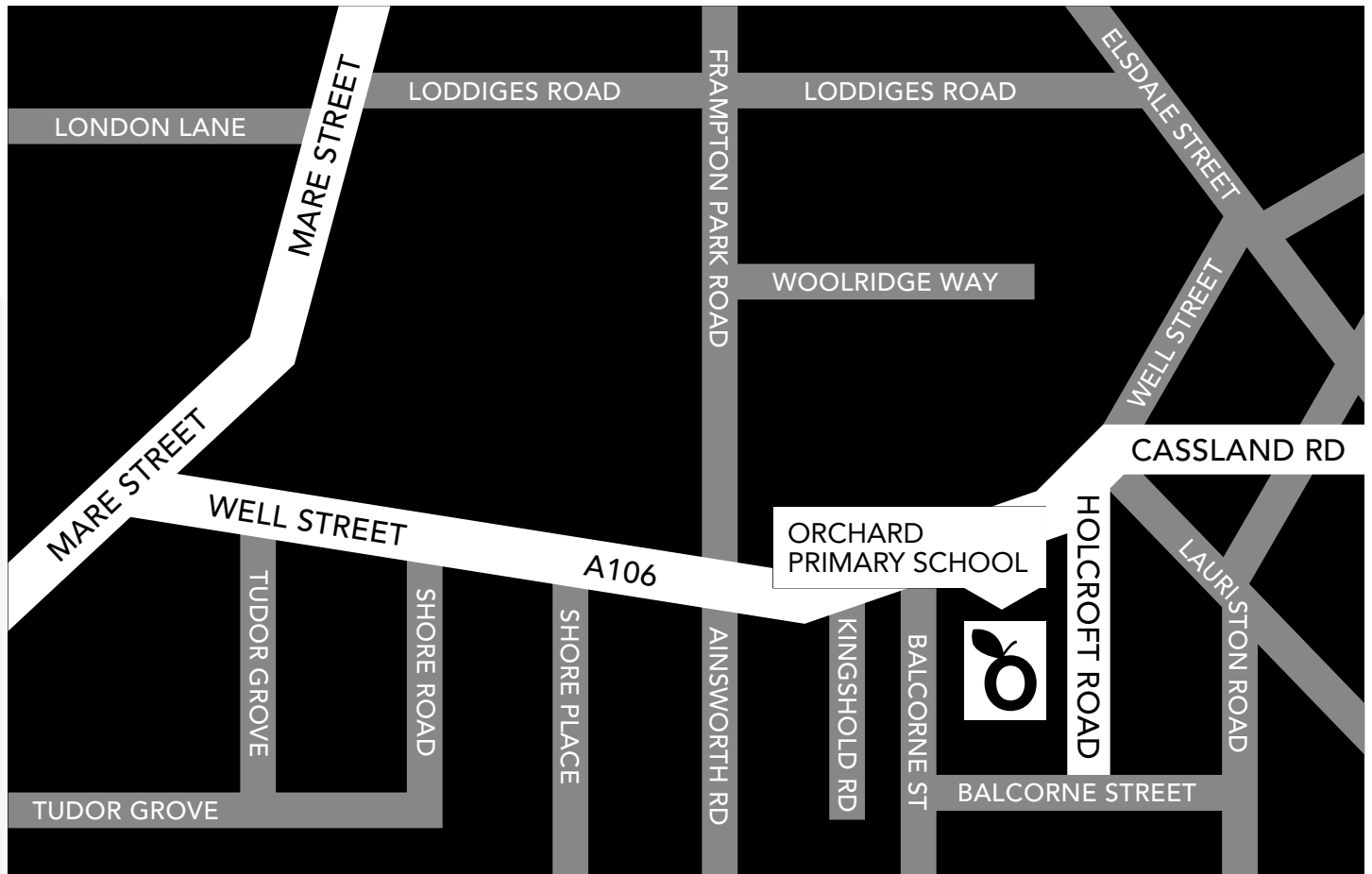
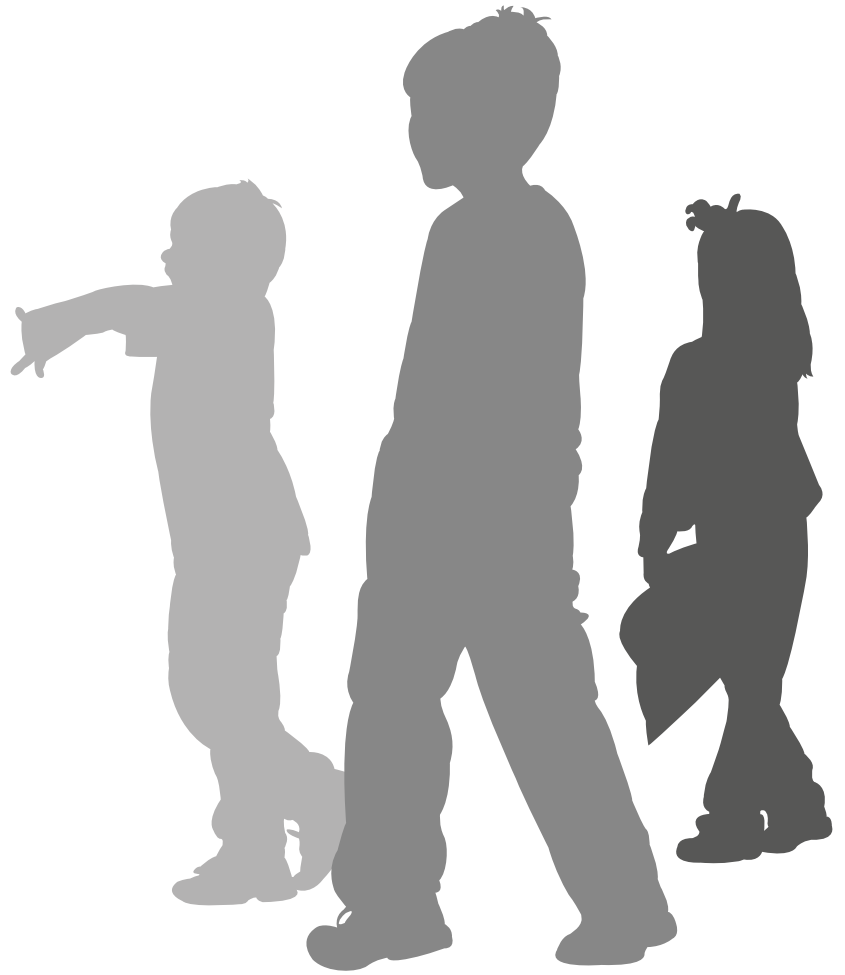
Orchard Primary School

Holcroft Road
London, E9 7BB

T. 020 8985 7785

E. adminorchard@soschools.hackney.sch.uk

www.orchard.hackney.sch.uk



CONSULTATION RESPONSE FORM

Consultation on a proposal to expand Orchard Primary School from September 2015.

Please return to **Samantha George** by **Friday 15 November 2013**.

Hackney Learning Trust,

1 Reading Lane,
London, E8 1GQ

Email: samantha.george@learningtrust.co.uk

Name of person responding:

Please tick boxes as appropriate:

- Interest in Orchard Primary School
- Pupil at the school
- Member of staff at the school
- Parent of a child at the school
- Governor at the school

Other (please specify):

Please comment on the proposal below using additional paper if required.

Agree Disagree



MONITORING INFORMATION

Monitoring equality information in our consultation process is important in our work to promote equality.

The information you provide will help us to build on successful actions, identify the needs of those experiencing inequality and help us to decide where to target our resources.

This information will not be used in a way which allows individuals to be identified.

The categories we use are similar to those used in schools. We comply with the Data Protection Act 1998. We are aware of the sensitive nature of this information and assure you that it will not be used for any other purpose.

We would therefore ask you to help us by completing the attached monitoring form.

Gender

Male Female

Ethnicity – please specify

- White
- Black or Black British
- Mixed Parentage
- Asian or Asian British
- Chinese, South East Asian, South East Asian British
- Other

Do you have a disability?

The definition of disability according to the legislation is: "A physical or mental impairment which has a substantial and long term effect on your ability to carry out normal day to day activities." Long term is taken as more than 12 months.

Do you consider yourself to have a disability?

Yes No

Faith or belief - please specify

- Faith belief
- Atheist/No belief
- I do not wish to say

You may respond electronically, if you have access to the internet at www.learningtrust.co.uk/consultations

Thank you for completing this consultation response form.

