

Initial Information on a child to be educated at home.

Hackney Education has a duty under S175 of that Education Act 2002 to make arrangements to ensure that it exercises its functions with a view to safeguarding and promoting the welfare of children. It also has a duty to identify those children who are of compulsory school age who are not registered at a school or who are not receiving an education otherwise than at school (S436A Education Act 1996).

In order to discharge our duties, and for children being educated otherwise than at school, we request that you complete this form to help us assist in any future contact we may have with you and understand the education provision you are intending to make available for your child.

Before committing to withdraw your child from school, please ensure that you fully understand the implications of doing so and the responsibilities you hold as parents/ carers:

- When a decision is made to educate from home. The **full responsibility and cost** of providing a suitable, full-time education is taken on by the child's parents/ carers.
- The role of Elective Home Education service is to assess the suitability of home provision and is **not** a home tutoring service.
- Once a child is removed from a school's role, they lose their school place and there is no guarantee that they will be able to get it back again or that there will be availability at alternative schools in the same year group. Therefore opting for EHE as a temporary measure may have a long term impact on their ongoing access to your educational preferred settings.
- Upon returning to mainstream education, a child will usually automatically be allocated a place at their previous school after withdrawing to EHE, therefore EHE should not be utilised as a pathway to try to gain access alternative school places. If you wish for your child to try to obtain a place at an alternative school, please contact the admissions team. If you are not happy with your child's current school, please raise your concerns with the school directly and they will support you in aiming to resolve any issues.

The website below provides access to Hackney's Elective Home Education policy which outlines more details about EHE and the procedures undertaken by the local authority.

<https://education.hackney.gov.uk/content/elective-home-education>

Having understood this information, should you wish to register your child as educated from home, please complete this form and submit it via email to katie.stone@hackney.gov.uk.

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| Child's information | |
| Child's Name | |
| Date Of Birth | |
| Address | |
| Contact information for Parent (s)/ Carer (s) | Email: Telephone: |
| Name of previous school and dates attended | |

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| <p>Tell us a little about how you came to the decision to educate your child from home</p> | |
| <p>Tell us a little about the values and principles that will underpin your child's education?</p> | |
| <p>Tell us about some of the curriculum plans/ teaching content that you have in place</p> | |
| <p>Tell us about how you plan to implement your child's education/ who will be teaching them</p> | |
| <p>Tell us about some of the teaching and learning resources that you plan to utilise.</p> | |

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| <p>How will you ensure that your child experiences a wide range of learning</p> | |
| <p>Tell us about opportunities that will be provided for your child to have contact with peers and development emotional resilience.</p> | |
| <p>Tell us a little about the physical environment in which your child will experience the majority of their education? Have you ensured that it is safe, free from hazards and allows the child to develop and learn effectively?</p> | |
| <p>How will you assess and monitor your child's achievements and progress?</p> | |
| <p>What do you see as your child's special interests or aptitudes - What is he/she particularly interested in or good at? How will you support this? What are your long term plans for your child's education? Tell us how home education fits in with your plans for</p> | |

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| <p>your child to fulfil their learning potential?</p> | |
| <p>Tell us about your long term educational plans.</p> <p><i>For example:</i></p> <ul style="list-style-type: none">- Do you plan to continue to home educate until the end Compulsory education?- Do you wish your child to complete national examinations?- Do you plan for your child to return to mainstream school/ attend college/ university at any stage in their education? | |
| <p>Please indicate if your child has Special Educational Needs and is they have been receiving any SEN support, under assessment for an Education Health and Care Plan or if they already have an Education Health and Care Plan</p> | |
| <p>Do you have any concerns/ worries about your child's development? Do you feel you would benefit from any support from other services?</p> | |
| <p>How much time during the day/ week do you plan for your child's education to occupy?</p> | |
| <p>Tell us about some of the physical education/ sports your child will engage in?</p> | |

Please provide details of any private tutors or online tuition services involved in providing your child's education, and confirm whether they have undergone an enhanced DBS check:

Data Protection Statement:

The personal data provided in this form will be used by the London Borough of Hackney (**the Council**) in accordance with the Data Protection Act 1998 and, after 25 May 2018, in accordance with the General Data Protection Regulation (**GDPR**).

Your personal information may be shared between internal departments of the Council or with external agencies involved in delivering statutory and other services such as social care, the protection of vulnerable children and the support of public health and wellbeing. Your personal information will not be shared with any external third party agencies without your explicit consent unless the law allows.

The Council may contact you about health services such as immunisations which are routinely offered to children attending primary and secondary schools within the borough. The Council will not process or share your personal data with any third parties for marketing, sales or any other commercial purposes.

By signing this Data Protection Statement I confirm that I acknowledge and understand how the Council may use the personal information provided in this form.

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| Signature of parent / guardian | |
| Name | |
| Date | |