

Room Meetings and Stay and Play with Google Meet

We are very excited to be launching our new Online Stay and Play and Room MEETs. We are looking forward to these sessions but need to make sure we all keep safe. The safeguarding of children is the highest priority during any remotely streamed video session hosted by Ann Tayler or Clapton Park. We will work in partnership with the parents/carers to do everything possible to ensure this.

Online sessions may be group-based, or one to one. All will need parental consent and the parent or supervising adult must be present through the session. By joining in an online session, all participants will be agreeing to the conditions of the session set out below.

These sessions will be recorded and shared with participants only. Other staff members may view these recordings for training only.

Guidance for Parents

1. Parents/carers must present themselves at the start of the session, and remain present with their child for the session or remain nearby so that they are able to monitor the session.
2. Parents/carers must ensure that their language and their child's language is always appropriate, including from any family members (siblings, other relatives) or other adults who might be in the background.
3. Your child must be physically located in a safe space that is appropriate for the online session, e.g. not in their bedroom.
4. Parents/carers should ensure that they have set the appropriate security settings in place on their equipment.
5. Your device will need to be connected to the internet with notification and alerts turned off (so that they do not disrupt the session).
6. Parents/carers must not pass the Early Years Practitioner email address or mobile number on to anyone else.
7. Parents/carers should not record the online session or take any screen grabs during the session.
8. Parents/carers should inform us should they not want their child included in any recording of the session.
9. Parents/carers should share any concerns directly with the Centre.



Guidance for Parents – Joining the MEET

Google MEET is easy to join and you can join with any device. You can use a mobile phone, tablet, laptop or computer (a camera and microphone is needed to get the most out of the sessions).

1. If you are joining with a tablet or mobile phone the best way to join is to download the app Google MEET - check the icon above.
2. If you are joining via laptop or PC, the best way to use this will be in Google Chrome, web browser. It will work on other web browsers but it may not work as well.
3. You will receive an email invite or text message to the MEET with a link and unique code. You should be able to simply click on 'join meeting' link and it should take you straight in. If it says it cannot open, copy and paste the link into Chrome and it will work.
4. On device you should be able to click on join meeting in the email and it will take you to the app you have downloaded and you will then join.
5. Each participant will have to be admitted, you will be in a waiting room first and then we will admit you.