



**St Paul's with St Michael's  
C of E Primary School**

57A Brougham Road  
Hackney E8 4PB

**Headteacher: Mrs Kiyeran Lot**  
**Tel: 020 7254 1927 Fax: 020 7923 2449**

**APPLICATION FOR SCHOOL**

**Admission Criteria**

The Governors, who are responsible for the admissions to this Church of England Voluntary Aided School, have agreed with the Local Education Authority to admit 30 pupils for each year group (plus up to 25 full-time or part-time places in the nursery). This number has been agreed between the Governors and The Learning Trust and applies to the school year. The school does not have any specific units or facilities for pupils with particular special needs and there are no specific facilities for pupils with physical disabilities.

There are four buildings. The Nursery, Reception class and Infant buildings are on a level site and on one floor but the Junior building is on two floors with a basement area. As far as possible the school will ensure that pupils with disabilities have access to the same opportunities as other pupils.

These arrangements and the admissions criteria (below) are reviewed annually. Each application should be supported by the relevant documentary evidence. When there are more applications than there are places available the Governors will admit pupils according to the following criteria, which are listed in order of priority. These criteria will be applied in accordance with the school's duties under the Equalities Act 2010.

1. Looked after children and children who have been adopted (or made subject to residence orders or special guardianship orders) immediately following having been looked after.
2. Children subject to a child protection plan.
3. Children of parents who are on the church electoral roll of St. Michael and All Angels, London Fields, or the children of parents who are prohibited from membership of the church electoral roll (because of their role in the Church of England, i.e. clergy), who can demonstrate that they are regular worshippers at St. Michael and All Angels, London Fields.
4. Children who have a brother or sister\* at the school at the time of their proposed entry **i.e. on the day the child is entering the school, not when applying for entry.**
5. Children of parents who are practising members\*\*\* of a Christian denomination\*\*, who live in the Parish of St. Michael and All Angels, London Fields.
6. Children of parents who live in the Parish of St Michael and All Angels, London Fields, but who are not practising members of a Christian denomination, with priority given to those who live nearest to the school, as measured by a straight line.

7. Children of parents who are practising\*\*\* members of a Christian denomination\*\*, who live outside the Parish of St Michael and All Angels London Fields, for whom this is the nearest Church of England school.

You can find whether you live in the Parish of St Michael and All Angels London Fields by entering your postcode at <http://www.achurchnearyou.com/>.

8. Any other applicant.

The decision on admissions rests with the Governors of St Paul's with St Michael's C of E Primary School. Parents who are unsuccessful in gaining admission have the right of appeal, with the exception of the Nursery, which is non-statutory.

Appeals should be addressed to the Clerk of the Governors at the school office.

\* This includes half brothers and sisters, step brothers and sisters, and foster brother and sisters who live at the same address.

\*\* As defined by the 'Churches together in Britain and Ireland' and the 'Evangelical Alliance'

\*\*\* Definition of 'practising': attending Church at least once a month for a year or more.

In the case of over-subscription in criteria 5 or 7, a tie break of distance from the school will be applied.

If only one place is available for more than one child, who are twins or of a multiple birth within the same family, the Governing Body will establish if the school is able to admit above numbers. If this is not possible the allocation of the place will be determined by lottery which will be carried out by the Admissions Committee in the presence of an independent witness.

If two applicants live exactly the same distance the allocation of the place will be determined by lottery which will be carried out by the Admissions Committee in the presence of an independent witness.

*Parents who wish to defer their child's start in the reception class or their child to attend part-time until later in the school year but not beyond the point at which they reach compulsory school age and not beyond the beginning of the final term of the school year should refer to the guidance in the Hackney Primary Schools booklet.*

#### **In-Year Admissions**

Applications for In Year admissions are made by applying to Hackney Learning Trust using the In Year application form.

Applications for In-Year admissions are made in the same way as those made during the normal admissions round. If a place is available and there is no waiting list then the governing body will admit the child. If more applications are received than there are places available then applications will be ranked by the governing body in accordance with the oversubscription criteria. If a place cannot be offered at this time then you may ask us for the reasons and you will be informed of your right of appeal. You will be offered the opportunity of being placed on a waiting list. This waiting list will be maintained by the governing body in the order of the oversubscription criteria [as defined above] and not in the order in which the applications are received. Names are removed from the list at the end of each academic year. When a place becomes available the governing body will decide who is at the top of the list so that the LEA can inform the parent that the school is making an offer.



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**APPLICATION FOR NURSERY**

**Admission Criteria.**

The Governors, who are responsible for the admissions to this Church of England Voluntary Aided School, have agreed with the Local Education Authority to admit *up to* 25 full-time or part-time places in the nursery. This number has been agreed between the Governors and The Learning Trust and applies to the school year. The school does not have any specific units or facilities for pupils with particular special needs and there are no specific facilities for pupils with physical disabilities.

There are four buildings. The Nursery, Reception class and Infant buildings are on a level site and on one floor but the Junior building is on two floors with a basement area. As far as possible the school will ensure that pupils with disabilities have access to the same opportunities as other pupils.

These arrangements and the admissions criteria (below) are reviewed annually. Each application should be supported by the relevant documentary evidence. When there are more applications than there are places available the Governors will admit pupils according to the following criteria, which are listed in order of priority. These criteria will be applied in accordance with the school's duties under the Equalities Act 2010.

1. Looked after children and children who have been adopted (or made subject to residence orders or special guardianship orders) immediately following having been looked after.
2. Children subject to a child protection plan.
3. Children of parents who are on the church electoral roll of St. Michael and All Angels, London Fields, or the children of parents who are prohibited from membership of the church electoral roll (because of their role in the Church of England, i.e. clergy), who can demonstrate that they are regular worshippers at St. Michael and All Angels, London Fields.
4. Children who have a brother or sister\*\* at the school at the time of their proposed entry **i.e. on the day the child is entering the nursery, not when applying for entry.**

5. Children of parents who are practising\*\*\* members of a Christian denomination\*, who live in the Parish of St. Michael and All Angels, London Fields.
6. Children of parents who live in the Parish of St Michael and All Angels, London Fields, but who are not practising members of a Christian denomination, with priority given to those who live nearest to the school, as measured by a straight line.
7. Children of parents who are practising\*\*\* members of a Christian denomination\*, who live outside the Parish of St Michael and All Angels London Fields, for whom this is the nearest Church of England school.

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