

Assistant Head of Year

Permanent, term-time only

Scale PO2: £37,413 to £38,403 pa FTE (£32,283 to £33,137 actual salary)

Start date: January 2020

We are currently seeking an outstanding Assistant Head of Year to provide professional and administrative support to the Head of Year and pastoral leadership to a year group of students. You will contribute to the management and development of systems and procedures to improve the standards of achievement, behaviour and personal development for a specific student cohort.

Haggerston School was judged 'good' by OFSTED in October 2017. The OFSTED report noted: "Staff have high morale. They are proud to work at the school and feel that leaders support them in a variety of ways. These include providing training to meet their individual needs."

We are looking for someone who:

- has excellent literacy and numeracy, ideally educated to degree level
- has successful experience of working with young people and their families
- is able to build good relationships with students and adults
- is a highly organised administrator, able to use ICT effectively to support tasks and activities

We can offer you:

- an excellent physical environment recently refurbished and extended under BSF
- a school committed to your professional development
- work in a team where your skills, enthusiasm and hard work will be appreciated

If you are passionate about providing young people with a safe, supportive environment in which to ensure their success, we want to hear from you.

Download an application pack from the school's website or you can request one by contacting the HR Department via e-mail: recruitment@haggerston.hackney.sch.uk

Application forms can also be returned to HR via email.

Application closing date: 9am on Friday 6th December 2019
Provisional Interview and Assessment: w/c 16th December 2019

Haggerston School is committed to the safeguarding and welfare of young people and expects all staff to share this commitment. Our commitment is underpinned by robust processes and procedures that seek to minimise risk and continuously promote a culture of safeguarding amongst our workforce. All posts within the school are subject to an enhanced DBS check. We welcome applications from all sections of the community, regardless of gender, race, religion, disability, sexual orientation or age.

Weymouth Terrace, London, E2 8LS
Haggerstonschool@haggerston.hackney.sch.uk

T 020 7739 7324 - F 020 7 739 8603
www.haggerston.hackney.sch.uk
Headteacher Ms Ciara Emmerson
Chair of Governors Wendy Mason

