

Communications Manager (Part Time - 0.6fte)

Job Start: Immediate subject to the completion of the pre-employment checks process

Scale Point Range: 28 - 32

Annual Salary Range: Pro Rata: £19,004 - £21,129

(FTE: £37,222 - £41,384)

Contract Type: Permanent

*‘The best school I’ve ever worked at: the culture, the staff and students, the training, everything!’
(Staff member)*

‘I was amazed at what a great atmosphere the school exuded, how well turned out the children were and how polite and bright they all seemed’ (Visitor)

The Bridge Academy is a truly exceptional school. Our students’ progress is excellent and our superb personal development offer means that over the last few years we have been national debating champions, enjoyed a host of sporting successes and won both the Incorporated Society of Musicians Gold Award and the Hackney Mayor’s award for music.

Do You:

- Believe 100% in a warm/strict approach?
- Believe that students from any background can succeed in a school where standards are high enough?
- Never stop trying to improve and view feedback as a gift?

We are seeking to appoint a Communications Manager (0.6fte) who is totally aligned to our values of Hard Work, Integrity and Kindness and who strives for Excellence in everything they do. Our mission is to ensure that all students can go on to succeed at a good University, thrive in their chosen field and live a great life. Can you help us to fulfil this?

If so, we could be the Academy for you.

We are very proud of what we continue to achieve at The Bridge Academy. Students and staff demonstrate many qualities on a daily basis that make it a special community to be part of. We have an effective Board of Trustees and supportive sponsors in UBS. We want these qualities and our strong values to be seen by the community around us and for our communications to reflect this. This role is about taking the great things we have and showing them off to the world outside, so that our external reputation accurately reflects and promotes the internal reality. We want our message to be stronger and to reach more people.

The post-holder will:

- Ensure the messages and values of the Academy are presented effectively to external stakeholders.
- Ensure parents are kept up to date with activities of the Academy and deepen their connection with the Academy as a result.

- Promote the Academy to the wider public, particularly families of primary age children in order to improve recruitment.
- Use all means available to achieve this including the school website, social media, printed documentation and other media, ensuring these are kept up to date and relevant.

This is a term time, part time position - 22.5 hours per week. However, you may be required to work up to 3 additional days non-term time each academic year during events like examination results days. The days of work will ideally be Tuesdays - Thursdays, although alternative days may be considered.

To apply for this position, please read the Job Description/ Specification, and complete the online application form [here](#). Please ensure that you also read our school workforce privacy notice at the end of this pack. We encourage applicants from all sectors of the community to apply. **The deadline for applications is 09:00am on Monday 3rd November 2025.**

The Bridge Academy is committed to safeguarding and promoting the welfare of children. We expect all staff to share this commitment. All appointments will be subject to the necessary safeguarding checks, including receipt of a satisfactory Enhanced DBS check with barred list information.