



JOB ADVERTISEMENT

JOB DETAILS

Job title: Head of Finance and Governance

Working Hours: Full-time post (36hrs a week)

Location: Minik Kardes children's centres in Islington and Hackney

Reports to: The Director, Chair, and treasurer of the Management Committee

Salary: £41,000 to £46,000 (depending on experience)

Application deadline: 25th June 2023

Minik Kardes is a well-known established charity based in Hackney and Islington, we are an Early year's charity, and our priority is to work with our families in Islington and Hackney and support their children to develop learn and grow.

We run 3 children's centers across Islington and Hackney and have grown significantly over the last 5 years, though we have been a charity for over 30!

If you want to work for a charity that cares for and puts the child at the center, please join us.

We are looking to employ a Head of Finance and Governance who:

- Has a postgraduate or professional qualification in accounts
- Solid experience in producing statutory accounts and working with auditors
- Is a good communicator.
- Can prioritise competing needs.
- Wants to work for a charity that is committed to supporting the community.

The deadline for receipt of applications is 25th June 2023

The interview date will be the W/C 3rd July 2023

The post is subject to an Enhanced DBS check. Only those short-listed will be informed of the result.

If you want to work with an established charity that is growing and cares about the future of our children, we will welcome your application!

You can request the **application pack** from Pat James p.james@minikkardes.org.uk