



# Higher Education & Careers Manager (Maternity Cover)

<b>Job Start:</b>	<i>December 2024 - August 2025</i>
<b>Scale Point Range:</b>	<i>Spine Point 40 - 44</i>
<b>Annual Salary Range:</b>	<i>Pro Rata: £40,906 - £44,546 (FTE: £48,071 - £52,341)</i>
<b>Location:</b>	<i>South Hackney</i>
<b>Contract type:</b>	<i>Permanent</i>

*'The best school I've ever worked at: the culture, the staff and students, the training, everything!'* (Staff member)

*'I was amazed at what a great atmosphere the school exuded, how well turned out the children were and how polite and bright they all seemed'* (Visitor)

The Bridge Academy is a truly exceptional school. Our students' progress is excellent and our superb personal development offer means that over the last few years we have been national debating champions, enjoyed a host of sporting successes and won both the Incorporated Society of Musicians Gold Award and the Hackney Mayor's award for music.

## Why choose us?

- Excellent student behaviour and highly supportive Senior Leadership Team.
- An Achievement-oriented culture where students work hard and it is cool to be smart.
- A warm/strict approach, meaning that our high standards do not come at the expense of inclusion.
- The belief that teaching must be a sustainable profession: clear systems and structures, sensible approach to feedback and no 'late night culture'.

We are seeking to appoint a Higher Education & Careers Manager who is totally aligned to our values of Hard Work, Integrity and Kindness, and completely committed to our mission: to ensure that every student will succeed at a good university or equivalent, thrive in their chosen field and live a great life.

The successful candidate will have 2-3 years management experience within a similar role. The main responsibilities will include:

- Leading on UCAS applications, university programmes, apprenticeships and work-related learning.
- Devising and developing tailored programmes for KS3/4 students and vulnerable students, in order to raise the profile of higher education.

- Working closely with our sponsor UBS, to maximise their support and contribution to work related and university access initiatives.

This is a full time, term time position, 08:30am – 16:30pm, Monday - Friday. Renumeration for additional hours on an ad-hoc basis may be required from time to time during non-term time. If you are passionate about this field of work and you want to make a profound difference to the lives of our students, we would love to hear from you.

Our sponsors, UBS provide significant support to the Academy, and we also work with a wide variety of community groups to ensure the best for all our students. Our award-winning building is outstanding and is based at our stunning canal-side location, a short walk from Haggerston Station and just over a mile from the heart of the City of London.

To apply for this position, please complete the online application form via TES [here](#). Please also ensure that you read our school workforce privacy notice. We encourage applicants from all sectors of the community to apply. **The deadline for applications is: 09:00am on Tuesday 8<sup>th</sup> October 2024.**

**The Bridge Academy is committed to safeguarding and promoting the welfare of children. We expect all staff to share this commitment. All appointments will be subject to the necessary safeguarding checks, including receipt of a satisfactory Enhanced DBS check with barred list information.**