

<b>Post:</b>	Higher Education and Careers Manager (Maternity Cover)
<b>Spine Point Range:</b>	40 - 44
<b>Annual Salary Range:</b>	£35,871 (Pro Rata of FTE: £42,154) - £39,319 (Pro Rata of FTE: £46,206)
<b>Job Start:</b>	September 2021 - May 2022
<b>Location:</b>	South Hackney

*'The best school I've ever worked at: the culture, the staff and students, the training, everything!'* (staff member)

*'I was amazed at what a great atmosphere the school exuded, how well turned out the children were and how polite and bright they all seemed'* (visitor)

The Bridge Academy is a truly exceptional school. Our students' progress is consistently excellent for GCSE and A level, and our superb personal development offer means that over the last three years we have been national debating champions, enjoyed a host of sporting successes and won both the Incorporated Society of Musicians Gold Award and the Hackney Mayor's award for music.

### **Why choose us?**

- Excellent student behaviour and a highly supportive Senior Leadership Team.
- An achievement-oriented culture where students work hard and it is cool to be smart.
- A warm/strict approach, meaning that our high standards do not come at the expense of inclusion.
- The belief that teaching must be a sustainable profession: clear systems and structures, sensible approach to feedback and no 'late night culture'.

We are seeking an experienced Higher Education and Careers Manager who is totally aligned to our values of Hard Work, Integrity and Kindness, and completely committed to our mission: to ensure that every student will succeed at a good university or equivalent, thrive in their chosen field and live a great life.

The successful candidate will have 2-3 years management experience within a similar role and will be responsible for:

- Leading on UCAS applications, university programme(s), apprenticeships and work-related learning.
- Developing tailored programmes for our students at KS3 and KS4 in order to raise the profile of higher education.
- Working closely with our sponsor UBS, in aid of the opportunities they currently provide our students with.

If you are passionate about this field of work and you want to make a profound difference to the lives of our students, we would love to hear from you. This is a full time, term time only position - 37.5 hours per week.

Our sponsors UBS provide ongoing support to the Academy, and we also work with a wide variety of community groups to ensure the best for all our students. Our award-winning building is outstanding and is based at our stunning canal-side location, just minutes from Haggerston Station and just over a mile from the heart of the City of London.

To apply for this position, please download the information pack, together with the application form and the additional information and monitoring form to complete. Please ensure that you read our school workforce privacy notice. The application documentation should be submitted to Priscilla Agyare, Human Resources Manager: [Priscilla.agyare@bridgeacademy.hackney.sch.uk](mailto:Priscilla.agyare@bridgeacademy.hackney.sch.uk). We encourage applicants from all sectors of the community to apply. **The deadline for applications is: 9:00am on Tuesday 29<sup>th</sup> June 2021.**

**The Bridge Academy is committed to safeguarding children and all appointments will be subject to receipt of a satisfactory Enhanced DBS check and references.**