

Inclusion Coordinator

Term Time Only

Salary - Scale 6 £32,418 - £33,510 Pro rata (Actual £27,972 - £28,914))

Start - Immediate

We wish to appoint a dynamic and efficient Inclusion Coordinator to provide support to the Inclusion team and play a key role in the next phase of our development from a Good to Outstanding School.

Haggerston School was judged 'good' by OFSTED in December 2022. The OFSTED report noted: "Staff feel well supported and have access to a wide range of professional development opportunities."

We are currently seeking an experienced Inclusion Officer who will:

- first class administration skills to undertake a variety of tasks in the inclusion department
- previous relevant experience in a similar environment
- excellent communication, time management and IT skills including the use of SIMS

We can offer you:

- staff who are collegiate, committed to their own professional development and to improving outcomes for the students here
- an excellent physical environment refurbished and extended
- a school committed to your professional development
- work in a team where your skills, enthusiasm and hard work will be appreciated

If you are passionate about providing young people with a safe, supportive environment in which to ensure their success, we want to hear from you.

Download an application pack from the school's website or you can request one by contacting the HR Department via e-mail: recruitment@haggerston.hackney.sch.uk

Application forms can also be returned to HR via email.

Application closing date: Friday 6th October 2023 at 9:00 am
Interview and Assessment: Wednesday 11th October 2023

We are a diverse community. committed to equality, and welcome applications from candidates from black and ethnic minority backgrounds.

Haggerston School is committed to the safeguarding and welfare of young people and expects all staff to share this commitment. Our commitment is underpinned by robust processes and procedures that seek to minimise risk and continuously promote a culture of safeguarding amongst our workforce. All posts within the school are subject to an enhanced DBS check. We welcome applications from all sections of the community, regardless of gender, race, religion, disability, sexual orientation or age.