

Inclusion Manager at Jubilee Primary School

MPS/UPS plus TLR2a

Permanent

Full time

Join our friendly, supportive and creative team!

We are looking for a full-time, permanent, non-class based, whole school Inclusion Manager with responsibility for Safeguarding, to start in April 2021.

Jubilee Primary School is an outstanding and welcoming school with a reputation for being creative, inclusive and innovative. Jubilee is in a vibrant, multicultural area of Hackney where children from all backgrounds flourish. Our children achieve highly as a result of the enriching experiences the school offers.

We welcome applications from candidates who are:

- Creative, organised and enthusiastic
- Flexible with a good sense of humour
- Reflective and always looking to improve practice
- Ready to work as part of a team to help every child reach their full potential

We will offer you:

- Motivated and well-behaved children from a wide range of backgrounds
- An open-minded, creative environment that welcomes ideas
- A friendly, supportive and experienced staff team
- Excellent opportunities for your career enhancement and professional development

More about the role of Inclusion Manager:

- The Inclusion Manager will be an exemplary practitioner with a remit to ensure that children with SEND are taught effectively throughout the school.
- The Inclusion Manager will be responsible for the day to day operation of SEND provision and provision for students with additional educational needs.
- The Inclusion Manager will also need to ensure that the school upholds its duties according to the Code of Practice, national and local guidelines, the SEND policy, and the local SEND offer and school procedures.
- The Inclusion Manager will co-ordinate, manage, lead and develop provision for students with special educational, medical and additional needs, in order to secure high quality interventions, the effective use of resources and improved standards of learning and achievement of SEND pupils.
- The Inclusion Manager will also be the Designated Safeguarding Lead, leading and managing on all aspects of pupil safety (including the Prevent agenda and FGM)

Please see the attached Application Pack, Job Description and Person Specification for more details.

The school will provide the required training for Inclusion Managers.

Although we are unable to conduct tours at this present time, we are happy to answer any question you may have. Please contact us 020 8806 5446 or email us for any more information.

All applications should be sent electronically to Kate Apostolov:
kate.apostolov@jubilee.hackney.sch.uk OR you can apply online via TES

- Job start: April 2021
- Closing date for applications: Thursday 3rd December, 12 noon.
- Interviews in week commencing: Monday 7th December, in person

Our school is committed to safeguarding the wellbeing of our pupils. Successful candidates will be required to be checked with the disclosure and barring service (DBS). Further information about the disclosure can be found at www.disclosures.co.uk