



New Wave Federation Lead Sports Coach Job Description

Job Title:	New Wave Federation Lead Sports Coach
Reports to:	Executive Headteacher/Headteacher/Deputy Headteacher
Responsible for:	Sports and PE Provision
Salary:	SO2 Scale 27-29: £40,005.00- £41,286.00 pro rata, term time only 36 hours 8.30am - 4.45pm

Job Description and Purpose:

The Lead Sports Coach will be instrumental in enhancing the quality of Physical Education (PE) and school sports, both within the curriculum and beyond. This role is designed to elevate New Wave Federation's sports programs, foster a culture of physical activity, and ensure that every child has access to high-quality sports education. The Lead Sports Coach will also collaborate with colleagues to drive effective teaching and learning, maximise the impact of the Sports Premium, and build strong connections with the local community and sports organisations.

Key Responsibilities:

- **Enhance PE and Sports Programs:** Deliver exceptional PE and sports education that engages pupils and supports their physical development. Develop and implement innovative and effective sports programs both within the curriculum and as extracurricular activities;
- **Promote Physical Activity:** Advocate for the importance of PE and physical activity throughout the school to improve pupil attainment and well-being. Implement strategies to encourage increased participation and enthusiasm for sports among children;
- **Collaborative Teaching and Learning:** Partner with colleagues to integrate sports and physical activity into broader teaching strategies. Support and facilitate collaborative teaching practices that enhance learning outcomes and enrich the educational experience;
- **Effective Use of Sports Premium:** Manage and optimise the Sports Premium funding to ensure it effectively supports pupil participation in PE events and improves the overall quality of sports provision;
- **Community and School Partnerships:** Build and maintain strong relationships with local sports clubs, sports partnerships, and other community organisations. Foster collaboration between the schools within New Wave Federation and external partners to enhance sports opportunities for pupils and strengthen community ties.

Main Duties and Responsibilities:

Strategic Delivery of PE Programs: Oversee and ensure the effective delivery of the Physical Education (PE) curriculum across Early Years Foundation Stage (EYFS), Key Stage 1, and Key Stage 2. Design and implement a comprehensive, age-appropriate PE program that incorporates games, dance, gymnastics, athletics, and outdoor adventurous activities.

- **Program Planning and Coordination:** Lead the planning, delivery, and monitoring of a well-coordinated and progressive physical activity program. Ensure that

activities are designed to challenge pupils and foster their physical development while meeting educational and developmental goals.

- **Development of High-Quality Opportunities:** Create and manage a diverse range of engaging physical activities and support opportunities for pupils. Ensure programs are progressive and tailored to enhance pupil skills and interests.
- **Building External Partnerships:** Establish and nurture high-quality links with external agencies, sports clubs, and community organisations. Develop effective school-to-club and community connections that provide additional opportunities for children and strengthen the federation's sports network.
- **Increase Participation in After-School Clubs:** Implement strategies to significantly boost pupil involvement in after-school sports and physical activity clubs. Develop initiatives to attract a wide range of children and encourage regular participation.
- **Expand Sports and Activities:** Broaden the variety of sports and physical activities available to pupils, introducing new and innovative options to engage a diverse pupil body.
- **High-Quality Coaching and Events:** Provide expert coaching and coordinate high-quality physical activity programs for school sports days, festivals, and inter-school competitions. Ensure that all events are well-organised and executed to the highest standard.
- **Targeted Physical Activity Programs:** Develop and deliver targeted physical activity programs for specific groups, such as children with lower attendance rates, to support their engagement and development.
- **Promote and Train for Playground Activities:** Advocate for and facilitate training programs that enable children and staff to lead playground activities. Encourage active play and ensure a positive and inclusive playground environment.
- **Support Transitions to Local Sports Clubs:** Identify and support pupils ready for transition to local sports clubs. Provide guidance and resources to facilitate their involvement in external sports opportunities.
- **Promote Lifelong Physical Activity:** Promote physical activity and healthy lifestyle choices among pupils, emphasising the importance of lifelong engagement in physical activity.
- **Lead Extracurricular Clubs:** Take charge of the delivery and organisation of before-school and after-school sports clubs, ensuring they are well-structured and effectively run.
- **Risk Assessments:** Conduct thorough risk assessments for all physical activities and events, ensuring safety protocols are in place and adhered to.
- **Professional Development:** Attend relevant training courses to stay current with best practices and advancements in sports coaching. Use acquired knowledge to enhance the quality of PE and sports programs at the school.
- **Encourage Participation of Disadvantaged Groups:** Implement strategies to actively engage and encourage the participation of disadvantaged groups, ensuring equitable access to sports and physical activities.
- **Monitor and Evaluate PE Provision:** Assist in monitoring and evaluating PE programs to ensure they meet the highest standards of quality. Use evaluation results to drive continuous improvement in PE provision.
- **Administrative Coordination:** Manage logistical aspects of inter-school/federation sports events, including ordering and preparing team kits, monitoring and replenishing PE equipment, and coordinating transport and parental communication for out-of-school events.
- **Collaboration with Leadership:** Work closely with school leadership to plan and deliver the school's annual sports days and other key events, ensuring alignment with New Wave Federation objectives and goals.
- **Additional Duties:** Undertake other duties as directed that are appropriate to the senior nature of the role and contribute to the overall effectiveness of the federation's sports programs.

General Requirements

- The post holder must at all times carry out his/her responsibilities with due regard to Hackney Education's policy, organisation and arrangements for Health and Safety at Work.
- It is your responsibility to carry out your duties in line with Hackney Education's policy on Equality and Diversity and be sensitive and caring to the needs of others, promoting a positive approach to a harmonious working environment.
- You must promote and safeguard the welfare of children, young and vulnerable people that you are responsible for or come into contact with.

Person Specification – Sports Coach



Qualification and Training	Essential	Desirable
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Basic education qualifications	1	
Experience of coaching and playing a number of sports	1	
Current Level 1 or Level 2 qualification in additional sport		1
Other coaching qualifications		1
Relevant child protection, equity and coaching disabled performers training		1
First Aid Qualification		1
Experience		
Minimum of a years' experience of sports coaching; establishing, delivering and coordinating coaching programmes for young people (including those with disabilities)	1	
Organising sports competitions.	1	
Coaching in a wide range of environments, including schools, club and community.		1
Mentoring, supporting and encouraging coaches and teachers		1
Working with voluntary and Statutory sections and community groups		1
Developing school/club links		1
Working to performance targets		1
Monitoring and evaluation of sessions/ programmes		1
Knowledge and Understanding		
Knowledge of relevant governing body programmes, policies and practices.	1	
Development and Implementation of high quality and creative coaching sessions.	1	
Commitment to equal opportunities.		1
Relevant knowledge and experience of sports development, including club and coach development		1
Good understanding of child protection, child development, health & safety and sports equity principles / policies / procedures (training will be given)		1
Skills and Aptitude		
Excellent communication and interpersonal skills; able to communicate with people at all levels	1	
Confident and highly motivated	1	
Ability to inspire, motivate and encourage young people through sport	1	
Excellent planning and organisational skills	1	

Ability to adapt sessions appropriately dependent on the needs of young people	☺	
Good level of ICT literacy with knowledge of word processing, spreadsheet and database packages		☺
Ability to work efficiently on own initiative, under pressure whilst maintaining a high standard of work		☺