



An exciting opportunity has opened to be involved in "Improving and enhancing lives - Turkish and Kurdish speaking community and family project"

Minik Kardes have been successful in securing Lottery funding to increase and develop our outreach service. This work is funded for 3 years initially and will be key in supporting our communities. In partnership with Imece (Women's Centre) and Derman (Mental Health service); we aim to deliver a service which supports Turkish and Kurdish speakers whether they are 6 months or 80 years old.

Closing Date: 3rd December 2019 by 5pm

We are recruiting for 3 posts:

A Community Outreach Manager

Salary: £29,000 to £32,000 (pro- rata)

Hours: 28 Hours per week

- Overseeing and Managing Minik Kardes's Community Outreach Services and staff in Hackney and Islington including the Big Lottery funded programme.
- Managing a team of up to 7 staff, delivering supervision and appraisals of staff.
- Supporting the staff team to arrange events which publicise the services of Minik Kardes and the Partnership, to organise other community events in line with projects.
- To foster and build positive relationship with colleagues and multi-disciplinary professionals, in order to share experiences, skills as well as knowledge of Turkish, Kurdish & Turkish-Cypriot community needs.

Candidates must:

- Be fully literate in both Turkish and English. (Kurdish is an advantage)
- Have professional qualifications or substantial work experience in education, childcare or community services.
- Have a management qualification or significant experience as a staff manager.
- Be IT literate and proven experience of monitoring and report writing.

2 X Community Outreach Workers

Salary: £25,000 to £27,000 (pro- rata)

Hours: 28 Hours per week

- To set up and organise the Parents' forums and other parent groups, to seek the views of users and organising Parenting Programmes for Turkish speaking parents.
- Working with and supporting all Kurdish and Turkish speaking & Turkish-Cypriot community members to ensure people are aware of the services offered.
- To work with children and young adults to become confident and enable them to make positive choices.
- Provide advice and guidance on education and employment, and to look for and organise training opportunities for parents/carers.

Candidates must have:

- Be fully literate in both Turkish and English. (Kurdish is an advantage)
- Have professional qualifications or work experience in education, childcare or community services.
- Experience in working with different community groups and services.
- Experience of developing and delivering programmes designed to support the whole family's needs.
- Be IT literate and experience of monitoring and report writing.

Application forms available via e-mail:

- info@minikkardes.org.uk
- Interviews take place on the 11th and 12th December 2019