

# Wentworth Nursery School and Children's Centre



## **Post: FT Nursery Teacher (permanent) M1-M6**

### **Responsible to the Head Teacher**

The appointment is subject to the Teacher's Standards as set out in the DFE 2013, School Teachers' Pay and Conditions Document (STCPD) and other current legislation.

This job description may be amended at any time following discussion between the Headteacher and the member of staff, and will be reviewed annually as part of the appraisal process.

### **General description of the post**

The holder of this post is expected to carry out the professional duties of a main –scale teacher. The post-holder is required to fully support the vision, ethos and policies of the school.

This job description includes references to:

- Leading and developing the learning outcomes for all children in your base room.
- Leading and developing a curricular area of learning
- Leading areas of learning as outlined in our School and Children Centre Improvement Plan
- Assessing, planning and keeping all records of children's learning up to date.

### **Key Duties**

#### **Planning and assessment**

- To Lead in the provision, progress and analysis of all children within your base room.
- To be familiar with the Early Years Foundation curriculum and other related early years documents to effectively move young children's learning on.
- To recognise the use of 'concrete' and stimulating learning experiences as key strategies in moving young children's learning on.
- Assessing children's learning through observations and interactions.
- To systematically review the progress of all base children, ensuring they are rigorously progressing in their learning; including setting clear and challenging targets that build on prior attainment for each pupil.
- Assessing how well learning objectives have been achieved and using this information to enhance further challenging learning experiences.

- To provide termly updates on all children within your base room; to ensure strategies and learning priorities are in place to enable children to flourish in their learning.

### **Managing learning: staffing and partnerships with parents/carers**

- To support colleagues in the planning and delivery of a high quality and challenging learning experiences across the nursery.
- To Model outstanding practice within the nursery environment
- To establish close parental links
- To liaise with other settings at the point of transfer.

### **Contribute to strategic development**

- To contribute in writing the Self Evaluation Form (SEF) and School and Children's Centre Improvement Plan (SCIP) on a yearly basis.
- To lead on an element of the SCIP
- To lead in developing the learning environment so that it reflects a high quality, challenging and stimulating learning opportunities.
- Supporting colleagues through collaborative planning.
- To attend all INSET days
- To address any other such duties as may be deemed necessary that is commensurate with this post.

### **Values and behaviour**

The full time nursery teacher will make the education and substantive progress of the children at Wentworth Nursery School and Children's Centre their first concern, and are accountable for achieving the highest possible standards in their work and conduct. Teachers act with honesty and integrity; have strong subject knowledge, keep their knowledge and skills as teachers up-to-date and are self-critical; forge positive professional relationships; and work with parents in the best interests of their pupils.

### **Personal and professional conduct**

A teacher is expected to demonstrate consistently high standards of personal and professional conduct. The following statements define the behaviour and attitudes which set the required standard for conduct throughout a teacher's career.

Teachers uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school, by:

- treating pupils with dignity, building relationships rooted in mutual respect, and at

all times observing proper boundaries appropriate to a teacher's professional position;

- having regard for the need to safeguard pupils' well-being, in accordance with statutory provisions;
- showing tolerance of and respect for the rights of others and not undermining fundamental British values, including:
  - democracy, the rule of law, individual liberty and mutual respect, and
  - tolerance of those with different faiths and beliefs;
  - ensuring that personal beliefs are not expressed in ways which exploit pupils' vulnerability or might lead them to break the law.

Teachers must have proper and professional regard for the ethos, policies and practices of Wentworth Nursery School and Children's Centre, and maintain high standards in their own attendance and punctuality.

Teachers must have an understanding of, and always act within, the statutory frameworks which set out their professional duties and responsibilities.

### **Responsibilities**

The post-holder is accountable to their line manager in all matters.

The appraisal process is the vehicle for determining the performance of a teacher.

### **Teaching Standards**

In accordance with the Teacher Standards (2013); all teachers will:

- Set high expectations which inspire, motivate and challenge pupils
- Promote good progress and outcomes by pupils
- Demonstrate good subject and curriculum knowledge
- Plan and teach well structured lessons
- Adapt teaching to respond to the strengths and needs of all pupils
- Make accurate and productive use of assessment
- Manage behaviour effectively to ensure a good and safe learning environment
- Fulfil wider professional responsibilities

Job title:

Full Time Nursery Teacher

## Person Specification

	Essential	Desirable
<b>Qualifications</b>	✓	
Qualified Teacher Status, and post qualifying experience in teaching 3 – 5 year olds.	✓	
<b>Experience</b>		
Experience of working with birth – 5 year olds	✓	
<b>Knowledge</b>	✓	
Knowledge of the Foundation Stage Early Years Curriculum	✓	
Knowledge of pedagogy and research in moving young children’s learning forward.		✓
Knowledge of appropriate safeguarding procedures within schools.	✓	
Knowledge and experience in using a forest school approach in developing young children’s learning		✓
Knowledge and experience of being a key-person to young children	✓	
<b>Skills</b>		
Ability to provide a high quality challenging curriculum for children within the Foundation Stage Curriculum	✓	
Ability to use ICT equipment effectively and efficiently	✓	
Ability to lead in the development of curriculum areas within the Foundation Stage under the direction of the Head Teacher	✓	
Ability to ensure that all children with Special Needs gain full access to the curriculum and thereby make substantive progress in their learning.	✓	
Ability to be flexible and lead a multi – disciplinary team drawing upon the complimentary skills of other team members.	✓	
Ability to work with parents and carers and to involve them in their children’s learning.	✓	
Ability to document children’s learning and make effective assessments in order to move young children’s learning on.	✓	
Ability to use ones initiative and work to deadlines in a calm and effective manner	✓	

Ability to communicate effectively.	✓	
A commitment to valuing diversity and challenging discriminatory actions or behaviours of other officers and service users.	✓	
To promote and support a culture of continuous improvement, by initiating ideas, and responding to National initiatives	✓	
Excellent literacy and numeracy skills.	✓	
Writes clearly and succinctly and conveys key information effectively	✓	