



Curriculum Administrator

Salary: Scale 2, Spine Point Range 10 - 13
£21,906 - £22,419 FTE (£19,631 - £20,091 pro rata)

Contract Type: Permanent, Term Time plus 1 Week
Required: Immediate Start
Location: North Hackney

We are seeking to appoint an enthusiastic and committed Curriculum Administrator to provide high quality and efficient administration to the Heads of Departments under the direction of the Principal.

Our Vision:

“Be the best you can’ this is what we ask of our pupils and staff.

We are committed to providing the very best educational experience for our young people and invite applicants who share this commitment and want to be a part of our success story. We believe in the power a community can have and so intentionally have developed a strong Academy community of dedicated and friendly support staff to inspire our pupils.

The Academy is on a journey from Good to Great and appointed a new Principal in September 2020 to ensure that this objective is realised. The recruitment of an enthusiastic and committed **Curriculum Administrator** is crucial to the success of this journey.

About Us:

- We provide a world class education for boys and girls aged 11-19, in a modern state of the art building that opened in September 2010.
- We provide a welcoming, caring and stimulating environment with excellent teaching facilities.
- We have pupils who strive to maximise their achievement and are fully supported by parents who work with us in partnership.
- We have excellent transport links; 5 min walk from the bus stop or 7 min walk from Manor House tube station which serves the Piccadilly Line.
- We have a high-quality teaching staff fully committed to supporting pupil’s academic and personal development.
- We offer excellent opportunities for your own professional development.
- We believe qualifications open doors but are only part of the story. All children deserve a full rounded education.

Please note this post allows substantial access to children, therefore the successful candidate will be required to apply for, and hold, an enhanced DBS (Disclosure & Barring Services) certificate. The Academy will arrange this for you prior to you taking up your post.

To apply, please send a completed application form and monitoring form to:
recruitment@skiddersacademy.org.uk.

Please note that we do not accept CVs.

The closing date for applications is 9am on Monday 6th September 2021.
Interviews will be held in w/c 13th September 2021