

LONDON BOROUGH OF HACKNEY

Job Description

POST TITLE:	School Crossing Patrol
DIRECTORATE:	Neighbourhoods and Regeneration
SERVICE:	Streetscene (Traffic and Transportation)
GRADE:	Scale 1
LOCATION:	Within the London Borough of Hackney
RESPONSIBLE TO:	School Crossing Patrol Manager

PURPOSE OF THE JOB:

- To escort children safely across a road at a given location on their way to and from school.
- To make every effort to ensure all service users are escorted safely across the road at the pre-determined site and to be responsible for their safety, once they arrive at your site.
- To ensure that traffic stops and responds to directions, record and report details of any motorist who fails to comply with these directions.
- To allow the traffic to flow after all service users have been safely escorted across the road.
- To maintain uniform and equipment to an acceptable standard.
- To attend the crossing at times determined in the local arrangements.
- To inform the School Crossing Patrol Manager when unable to attend the crossing.
- To comply with the Council's core values and Equalities Action Plan.
- To have a regard for health and safety and to keep training up to date as directed by the SCP Manager.

Person Specification

SKILLS AND ABILITIES

- To be able to communicate clear and concise instructions, whilst remaining calm and confident, to children and their carers.
- To be able to act in a responsible manner in order to maintain the safety of the children at all times.
- To give clear signals to motorists and pedestrians.
- To have the ability to communicate in an assertive, effective and positive way with service users e.g. parents, children and motorists.

KNOWLEDGE

- An understanding and practical application of the relevant sections of the Highway Code.
- An awareness of their responsibility for their own health and safety as well as the people using the crossing.

WORK RELATED EXPERIENCE

- To have previous experience of working with or caring for children would be an advantage.

CIRCUMSTANCES

- To have the ability to carry out their duty in line with the Council's core values and Equalities Action Plan.
- To have a willingness to undertake relevant training.
- To be willing to work in all weathers at the times required.
- To be prepared to wear appropriate uniform and carry the sign while on duty.
- To be willing to work at any patrol site within a reasonable distance from home.
- To be able to satisfy the requirements of a Critical Safety Health Assessment which will be regularly assessed.
- Appointment will be subject to a CRB clearance

NB: All employees are expected to adhere to the Council's Diversity & Equality and Health and Safety Policies.

Document Number: 21080013

Document Name: SCPO Job Profile