



TEACHER VACANCY

This is exciting opportunity to join
an Outstanding Nursery School

Application form is available via our
website
www.cometnurseryandcc.co.uk or
email admin@comet.hackney.sch.uk

We welcome visits to the school
so please call or email to book a
time.

Closing Date:

Tuesday 5th July at 12pm

Interviews:

Week commencing 1th July 2022



Contact Us

20 Halcomb Street N1 5RF
020 7749 9850
admin@comet.hackney.sch.uk



Welcome to Comet

Comet is a vibrant and inspirational maintained nursery school and children's centre based in the heart of Hoxton. We are highly regarded in the community for its inclusivity, diversity and expertise with our children. At Comet we are committed to the inclusion of children who have additional needs and our experienced team are there to support the children and families in their learning journey throughout their time with us.

Our ethos and philosophy is firmly rooted in the principles of high quality early years' education and care where children are encouraged to be curious, to explore and develop their interests through a play based and open ended provision. We support families to understand the progress of their children and sign post to other services where appropriate.

Our team are experienced, forward thinking and committed to the strong early years pedagogy that we are always continuing to develop at Comet. We are a hardworking team that are reflective in our practice, while our ethos is based on creativity, nurture and respect in everything we do.

At Comet we have a 2 year old provision as well as 2 nursery classes. The Children's Centre is part of all that we do at Comet and we have recently taken over the leadership and governance of another local Children's Centre.

If you are passionate about children's learning and development in the early years and want to work in a supportive environment, then this is an excellent opportunity for you to join our growing team and make a difference to our school & children's centre. We are an outward facing provision always looking to develop opportunities for the children and families in our local community.

I hope this has given you a small insight into the provision at Comet.

Best wishes,

Lisa Clarke

Headteacher



What we can offer

- At Comet we celebrate the diversity of our school and children's centre community. Our provision embraces inclusion, this is central to our offer for children, families and our staff team.
- We have made a commitment to our staff to ensure we review staff workload so they have a good work life balance.
- We provide all staff with opportunities to progress their career through training and development.
- We provide opportunities to visit other early years settings as a way of offering practical CPD opportunities.
- We provide a positive environment to work with an emphasis on team work.
- If you have a child of nursery age we offer priority places within the nursery.
- We have a provision for breakfast and after school clubs. If your child attends Comet, they are given priority if a place is required.
- We are developing expertise across Comet through our School and Children's Centre Development Plan. We would look to support you development through taking on projects and areas of expertise.

Who we are looking for

- Experience of working with families and children under 5.
- Someone who is enthusiastic and passionate about working with young children.
- A good understanding of the importance of high quality learning experiences both inside and outdoors.
- A caring attitude to young children and their families.
- A commitment to working with families who come from our diverse community.
- Good skills in literacy, ICT and numeracy.
- Excellent communication and interpersonal skills.
- An ability to be flexible in the post and a good team member.





Job Description

Post Title: Nursery Teacher

Grade: MPS

Responsible to the Head Teacher

The appointment is subject to the Teacher's Standards as set out in the DFE 2016, School Teachers' Pay and Conditions Document (STCPD) and other current legislation.

This job description may be amended at any time following discussion between the Headteacher and the member of staff, and will be reviewed annually as part of the appraisal process.

This job description includes references to:

- Leading and developing the learning outcomes for all children
- Leading and developing a curricular area of learning
- Leading areas of learning as outlined in our School and Children Centre Development Plan (SCCDP)
- Modelling and developing outstanding practice across the school
- Assessing, planning and keeping all records of children's learning up to date

General description of the post

The holder of this post is expected to carry out the professional duties of a main scale teacher. The post-holder is required to fully support the vision, ethos and policies of the school.

Values and behaviour

As a nursery teacher you will make the education and substantive progress of the children at Comet a priority and are accountable for achieving the highest possible standards. As a teacher you will act with honesty and integrity; have strong subject knowledge, keep your knowledge and skills up-to-date and are reflective in your practice. You will develop positive professional relationships with children and their families.

Personal and professional conduct

As a teacher you are expected to demonstrate consistently high standards of personal and professional conduct. This includes treating children and their families with respect, building relationships whilst respecting the rights of others. You will also have regard for the need to safeguard pupils' well-being, in accordance with statutory provisions. Teachers must have proper and professional regard for the ethos, policies and practices at Comet and maintain high standards in their own attendance and punctuality. Teachers must have an understanding of, and always act within, the statutory frameworks which set out their professional duties and responsibilities



Responsibilities

- The post-holder is accountable to their line manager in all matters
- The appraisal process is followed for determining the performance of a teacher
- All appointments made, are conditional on the most recent appraisal assessment

Key Duties

Planning and Assessment

- To have a clear in-depth knowledge about the Early Years Foundation Curriculum and other related early years documents to effectively support and extend children's learning.
- To lead in the provision, progress and analysis of the children within your class.
- To recognise and develop stimulating learning experiences as key strategies in supporting children's learning.
- To use a range of assessment procedures such as observations, Learning Stories and develop effective interactions with children.
- To systematically review the progress of the children, ensuring they are rigorously progressing in their learning; including setting clear and challenging next steps that build on prior learning for individual children.
- Assessing how well learning intentions have been achieved and using this information to enhance further challenging learning experiences.
- To provide termly pupil progress information on all children within your class; to ensure regular data and tracking of children's' progress and achievements.
- To have regard to the Special Needs Code of Practice in ensuring the needs of children with special educational needs are identified and met.
- To support children with special educational needs by contributing to Support Plans, reviews, case conferences and working in co-operation with other agencies.
- Creating a well ordered and secure learning environment that will ensure the educational well-being of individual children within the group.
- Ensuring that the curriculum is differentiated to mean that tasks and activities are matched to the ability of the children, therefore allowing them to make progress at the appropriate pace and level.

Managing learning: staffing and partnerships with parents/carers

- To support and encourage colleagues in the planning and delivery of a high quality and challenging learning experiences.
- To model outstanding practice with attention to details and taking into account the individual needs of children.
- To establish close parental links while also developing and maintaining positive relationships with parents and encouraging the importance of home learning.
- To work with other settings in a variety of ways while also supporting the transition process with primary schools.
- Supporting team commitment with colleagues through collaborative planning.

Contribute to strategic development

- To contribute in writing the Self Evaluation Form (SEF) and School and Children's Centre Development Plan (SCCDP) on an annual basis.
- To lead on areas of the SCCDP while also making suggestions to whole centre development.
- To lead in developing the learning environment so that it reflects a high quality, challenging and stimulating learning opportunities.
- To attend all INSET days and lead where required (adjusted for part time roles).
- To address any other such duties as may be deemed necessary that is commensurate with this post.
- Ensuring that equal opportunities are implemented in the classroom and throughout the school and children's centre.
- Contributing and co-operating with other staff and professional agencies as appropriate to the needs of the children.

Other Responsibilities

In addition to undertake such duties of a similar nature as may be reasonably directed by the Headteacher from time to time. The duties and responsibilities of the post may vary from time to time according to the changing needs of the school and children's centre.

Key Organisational Objectives

The post holder will contribute to the school and children's centre objectives in service delivery by:

- Enactment of Health and Safety requirements and initiatives as directed
- Ensuring compliance with Data Protection legislation
- At all times operating within the school's equal opportunities framework
- Commitment to the agreed Comet Staff Values

Special Conditions of Service

The Post holder may be required to work outside of normal school hours on occasion (e.g. to attend Full Governing Body and /or Committee Meetings, parent meetings etc.) with due notice.

Due to the nature of the post, candidates are not entitled to withhold information regarding convictions by virtue of the Rehabilitation of Offenders Act 1974 (Exemptions) Order 1975 as amended. Candidates are required to give details of any convictions on their application form and are expected to disclose such information at the appointed interview.

This post allows substantial access to children therefore candidates are required to have an enhanced DBS check.

Equal Opportunity

The post holder will be expected to carry out all duties in the context of and in compliance with the Council's and School and Children's Centre Equal Opportunities Policies

